



TEMPA ROSSA PROJECT



Prequalification Questionnaire IT-TPR-GE-PST-000482
 Frame Agreement for Engineering studies and other services Evaluation of the prequalification information

TABLE 21

Tenderer's Name:

Evaluation item	Scoring instructions	Score	Weight factor	Weighted score	Maximum Section score	Section score	Justification
GENERAL INFORMATION, FINANCIAL INFORMATION & ENGINEER'S AVAILABILITY							
1 General Information, Financial information & ENGINEER's availability							
1.1	ENGINEER statement/ General information/ Corporate Structure - Tables 1, 2, 3		N/A				
1.2	Financial Information - Table 4		N/A				
1.3	Workload - Tables 5, 6, 7	10,0	1,0	10,0			
				10,0	5	5,0	
TECHNICAL REVIEW							
2 Project Experience							
2.1	Major projects completed in the last 10 years - Table 8	10,0	1,0	10,0			
				10,0	5	5,0	
3 Management and Control							
3.1	Management and Project Services Personnel at ENGINEER office - Table 9	10,0	0,5	5,0			
3.2	Policies and Procedures - Table 10	10,0	0,3	3,0			
3.3	Communication & IT - Table 11	10,0	0,2	2,0			
				10,0	15	15,0	
4 Activities							
4.1	Engineering at ENGINEER office: Permanent ENGINEER Personnel - Table 12	10,0	0,2	2,0			
4.2	Engineering capability at ENGINEER office - Table 12		N/A				
4.3	Civil Engineering capability at ENGINEER office - Table 12		N/A				
4.4	Engineering Experience in oil and gas in the last 5 years- Table 13	10,0	0,20	2,0			
4.5	Civil Engineering Experience in oil and gas in the last 5 years- Table 14	10,0	0,25	2,5			
4.6	Externalised activities - Tables 15, 16	10,0	0,05	0,5			
4.7	Site Management Engineer Personnel - Table 17	10,0	0,15	1,5			
4.8	Site Management capability - Table 17		N/A				
4.9	Site Management Experience in the last 5 years - Table 18	10,0	0,15	1,5			
				10,0	35	35,0	
5 HSE							
5.1	HSE - Table 19	10,0	1,0	10,0			
				10,0	20	20,0	
6 Quality							
6.1	QA / QC - Table 20	10,0	1,0	10,0			
6.2	EN ISO 9001 Certificate		N/A				
				10,0	20	20,0	
Section Summary					Max Score	Score	
1 General Information, Financial information & ENGINEER's availability					5	5,0	
2 Project Experience					5	5,0	
3 Management and Control					15	15,0	
4 Activities					35	35,0	
5 HSE					20	20,0	
6 Quality					20	20,0	
Overall tenderer evaluation:					100	Overall tenderer weighted score	(max = 100)

Explanations on scoring methodology. Each section 1 to 6 is made of one or several items . All scored items have a max score of 10. The Score obtained for the item is multiplied by a weight factor to give a weighted score for the item. The sum of the weight factor for a section is always 1. By adding all weighted score in a section, a section weighted score is obtained. The max section weighted score is 10. The max section weighted score is divided by 10 then multiplied by the max score of the section to obtain the section score. The sum of the maximum section score is 100. The sum of the section score gives the overall tenderer weighted score.



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TABLE 21 a : HSE Table

	Max score	evaluation			Score	Comment
		0%	50%	100%		
Respect for laws and regulation						
1	Are you in Compliance with international standards, Italian legislation	0,2				
2	Do you have HSE certificates ISO 14001	0,2				
3	Do you have HSE certificates OSHAS 18001	0,2				
Responsibilities of Management						
4	Do you have Corporate HSE Policy	0,5				
5	Do you have HSE Management System	0,5				
6	Do you have HSE organization chart (with names), job description, ...	0,5				
7	Do you practice HSE induction for all personnel	0,2				
8	Do you have nominated an HSE responsible	0,5				
Operational procedures						
9	Do you have operational procedure (work at high, lifting and handling, sampling procedure, etc.)	0,5				
Risk evaluation and mitigation plan						
10	Do you have general hazards identification (listing), job risks assessment and mitigation plan	0,5				
11	Do you have specific operational risks identification, evaluation and mitigation plan	0,5				
12	Do you have Housekeeping procedure	0,2				
Respect for the Environment & Sustainable Development						
13	Do you have Environmental plan (waste reduction, water/air/soil management, antipollution plan...)	0,5				
14	Do you have Waste management plan	0,5				
15	Do you have Sustainable Development plan, actions	0,2				
Safeguarding of Health						
16	Do you have Health and hygiene preparedness (medical fitness, capacity certificate, hygiene plan...)	0,2				
17	Do you have Personnel protective equipment	0,5				
18	Do you have Collective protective equipment (signals, collective protection material, etc.)	0,2				
19	Do you have a management procedure of dangerous substances	0,3				
20	Do you have Fire prevention/protection response procedure	0,2				
21	Do you have Alcohol, drugs & smoking policy and measures	0,2				
22	Do you have Driving policy and measures	0,5				
Contractors and Suppliers						
23	Sub-contractor evaluation system, close-out evaluation, contract HSE requirements (example..)	0,2				
Personnel competency and training						
24	Do you have Competence identifying for personnel and training plan	0,5				
Emergency preparedness						
25	Do you have emergency preparedness procedures, evacuation plan, fire fighting	0,5				
Incident analysis						
26	Do you have Incident/accident report system	0,2				
27	Do you have Anomalies reporting system	0,2				
Audits & inspections						
28	Do you have audits and inspections system (lifting, geotechnical equipments...)	0,2				
HSE Indicators & Performances						
29	Do you have Lagging indicators reported: Lost Time Injury Frequency LTIF, Total Recordable Injury Rate TRIR, Severity Rate SR, high potential Near Miss Incident NIM	0,2				
30	Do you have Follow-up action plan, HSE improvement plan, incentive plan.	0,2				
Sub-Total						
Attachment to be provided:						
			Yes	No		
	HSE Certificates					
	HSE Policy (signed by Management)					
	HSE Management System (Table of Content)					
	HSE organisation chart with names					
	HSE induction document (presentation)					
	Waste management procedure					
	Safety indicators (including incident statistics) for the last 3 years					
	Sub-Total					
						Score:
TOTAL		10				

The score is reported in table 21 for item 5.1

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 TABLE 21 b : QA/QC Table



	Yes	No	Max score	score
Management				
Do you have a QA/QC Policy?	1	0	1	
Have you hired services of specialized consultants for that purpose?	Info	Info		
Do you have a QA/QC Manual?	1	0	1	
Have you been audited by Independent Certifying Authorities?	1	0	1	
Have you been presented for ISO 9000 Certification?	1	0	1	
Do you have a document quality control procedure ?	1	0	1	
Do you have experience with Company General specifications?	1	0	1	
Do you operate with various quality standards on the same site ?	Info	Info		
Attachment to be provided	Yes	No		
Current valid EN ISO 9001 certificate or equivalent (Front and Back)	Pass	Fail		
Policy statements with regard to QA	1	-1	1	
QA/QC organization and chart	1	-1	1	
QA Manual summary	1	-1	1	
Documentation quality control procedure	1	-1	1	
TOTAL			10	

The score is reported in table 21 for item 6.1